

Nash Parish Council (NPC)

Minutes of the Parish Council Meeting

Thursday 18 July 2019 at 7.30pm

Present: Cllr Williams (Chair); Cllr Affleck; Cllr Carter; Cllr Hickey (Items 3 – 15);
Cllr Wyke; Cllr York; AVDC Cllr Sir Stanier.

In Attendance: Alison Robinson (Clerk) and 2 members of the public.

1 Apologies for Absence

1.1 None received.

2 Co-option to Casual Vacancy

2.1 The Chair reported Cllr Castle-Smith had recently resigned. The vacancy notice had been posted on the noticeboard and website. The deadline for requesting an election was 31 July 2019. It was anticipated the vacancy would again be filled by co-option.

2.2 An application for co-option to the vacancy, which had arisen because of Cllr Jones' resignation, had been received from Kathy Hickey.

2.3 Cllr Wyke proposed and Cllr Affleck seconded Mrs Hickey's co-option to NPC. The vote was unanimous.

2.4 The new councillor completed the Declaration of Acceptance of Office and Register of Member's Interests; was congratulated on her appointment and joined the meeting.

Action: Clerk to inform the AVDC Electoral Officer; complete the legal requirements; arrange for an email account to be set up for the new councillor and circulate an updated councillor contact list.

3 Public Participation Session

3.1 Members of the public were invited to raise subjects they wished to bring to the attention of NPC.

3.2 None were raised.

4 Declaration of Interest in Items on the Agenda

4.1 No interests were declared.

5 Minutes of the Previous Meeting

5.1 NPC **resolved** to approve the minutes of the meeting on 8 May 2019, which were **then** signed by the Chair as an accurate record.

6 Finance

6.1 NCP **resolved** to approve the following items of expenditure:

Date	Payee	Method	Details	Amount
7.5.19	One Place	BACS	Payroll 2018/9	£40.00
7.5.19	E.on	BACS	Street Lighting	£36.50
7.5.19	Walker Grounds Care	BACS	Grounds Maintenance	£420.00
21.5.19	Came and Company	BACS	Insurance	£420.31
21.5.19	Clerk	BACS	Expenses	£7.99
21.5.19	NJ Blackwell Garden Services	BACS	Grass Cutting	£331.80
21.5.19	Play Safety Limited	BACS	Annual Inspections	£185.40
21.5.19	Hutson's Property Maintenance	BACS	Park Repairs	£258.00
29.5.19	Clerk	BACS	Expenses	£11.10

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24.6.19	E.on	BACS	Street Lighting	£37.72
24.6.19	Online Playground	BACS	Swing Seat	£192.00
25.6.19	NJ Blackwell Garden Services	BACS	Grass Cutting	£331.80
25.6.19	Bucks County Council	BACS	Data Search, Neighbourhood Plan	£60.00
27.6.19	Former Clerk	BACS	Salary	£403.34
27.6.19	Clerk	BACS	Salary	£241.85
2.7.19	E.on	BACS	Street Light Maintenance	£49.50
2.7.19	Walker Grounds Care	BACS	Grounds Maintenance	£420.00
3.7.19	HMRC	BACS	PAYE	£315.80
11.7.19	James Tapsell	BACS	Pond Work	£355.00
18.7.19	Clerk	BACS	SLCC AGM Attendance Expenses	£14.06

6.2 NPC **resolved** to approve the report on the current financial position.

7 Planning

New applications

7.1 19/00276/APP, proposed garage / carport conversion and first floor balcony to rear, at 20A High Street. Supported, Cllrs Affleck and Williams considered.

Other planning matters affecting Nash

7.2 19/02438/APP, variation of condition 2 on application 15/02233/APP dated 11 August 2016 to increase the number of pitches of the site from 11 to 12. "There shall be no more than 12 pitches on the site and on each of the 12 pitches hereby approved except Pitch 10, no more than 2 caravans, as defined in the Caravan Sites and Control of Development Act 1960 and the Caravan Sites Act 1968, shall be stationed at any time, of which only 1 caravan shall be a static caravan. On Pitch 10 no more than 4 caravans shall be stationed at any time, of which no more than 2 shall be static caravans" at 1 Nash Park, Nash Road, Great Horwood. Opposed, Cllrs Affleck and Carter considered.

7.3 18/03787/ALB, to reinstate wall at Church Farm 4 Stratford Road. The NPC response concurred with the need to replace the wall. Replacing the wall on the same lines as the property directly opposite as opposed to the walls on the edge of All Saints Close which would be more appropriate was queried and asked whether omission of the wall facing Old English Close was intended. Supported, Cllrs Wyke and York considered. Cllr Carter reported the other wall on the boundary of Old Gentleman's Close was in a much more serious and dangerous condition.

Action: Clerk to report to the Borough Surveyor and follow up with the owner.

7.4 19/00876/ APP, for demolition/conversion of the existing modern barn building for three new residential dwelling each with three bedrooms at Holywell Farm. Cllr Carter's proposal that the matter be reopened was not supported.

Action: Clerk to confirm the planning-related action from the previous meeting had been followed up and report back.

Nash Neighbourhood Plan.

7.5 The Chair of the Nash Neighbourhood Plan Committee (NNPC) reported that following the previous NPC meeting the Neighbourhood Plan had been referred to AVDC for preview consideration. A positive response was received from AVDC which included a list of minor suggestions, requested enlarged versions of some of the maps and two additional documents: a consultation statement, essentially a project diary, and a basic conditions statement setting out how the legal requirements and procedures had been met. These requirements represented a large volume of work which it was hoped could be completed late-August. The Chair of the NNPC asked for guidance about

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whether NPC wished to be kept informed about the fulfilment of the additional requirements.

- 7.6 The Chair of NNPC was thanked for his report and advised that, in view of Cllr Carter's involvement, NPC was content for the work to proceed.
- 7.7 The Chair of NPC reported that he had responded formally with reference to farms being outside the settlement boundary to the member of the public who wished to reopen the matter.

8 Matters Around the Village

Nash recreation and playground safety report

- 8.1 Cllr Affleck reported the fence required attention because sections of it were in an unsafe condition and dangerous. NPC **resolved** to address the matter.

Action: Clerk to obtain quotes for repairing and, where needed, replacing the fence; as well as arranging for the detached section of fence to be removed.

Play area replacement swing seat

- 8.2 The Chair had fitted the replacement swing seat.

Hedge at 85 High Street

- 8.3 The hedge had now been cut by the owner who had undertaken to ensure it was properly maintained in the future.

Picnic unit by the pond

- 8.4 The delivery date had been bought forward to Monday 29 July 2019. Cllr Affleck confirmed he was happy to take receipt of it and oversee its installation.

Action: Clerk to liaise with the supplying company (broxap) and Cllr Affleck.

- 8.5 NPC **resolved** the picnic unit should be located behind the benches by the pond under the canopy of trees.

- 8.6 Cllr Hickey suggested it would be prudent to provide a bin by the picnic unit.

Action: Clerk to take forward.

Pavement near Holywell cottages

- 8.7 The condition of the pavement had again been reported to the Area Technician. Despite a reminder being sent, a response had not been received. NPC **resolved** the matter be referred to Martin Tett, Leader of Buckinghamshire County Council.

Action: Clerk to follow up.

Around the parish

- 8.8 The Chair reported arrangements had been made for the village gardeners, who looked after the church yard, to undertake 4 person hours every other week to clear the pond of reeds. NPC **resolved** to arrange a parish working day next spring to pull up the reeds before they seeded.

Action: Clerk to make the required arrangements.

- 8.9 NPC **resolved** to cover the cost of the sleepers (c£80) which had been installed by the pond once the second sleeper, which was a flood threat, had been secured or removed. Permission should be sort in advance for any future undertakings.

Action: The Chair would take the matter of the second sleeper forward.

- 8.10 The overgrown footpath was discussed. NPC **resolved** quotes should be sought for clearing the footpath and the Village Hall Committee should be asked to contribute to the renovation of the path.

Action: Clerk to obtain quotes and ask the Village Hall Committee to contribute to the renovation of the path.

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8.11 Cllr Carter reported the survey of the village drains he had undertaken had revealed 15 of the drains out the 49 drains checked were blocked. The regular flooding on the bend on the opposite side just passed the Village Hall was also discussed. NPC **resolved** to report these matters to Transport for Buckinghamshire (TfB).

Action: Clerk to report the blocked drains and the flooding on the bend to TfB.

8.12 Cllr Carter reported he had received a proposal from a resident for some of the S106 funding to be used for an open wooden building structure on the recreation ground.

Action: Cllr Carter to investigate further and present proposals.

9 North Bucks PPC

9.1 Cllr Carter said he intended to put forward a proposal for a policy questionnaire / checklist which focussed on the standard of new building and quoted the example of making electricity off-setting a requirement. NPC **resolved** to support the proposal.

Action: Cllr Carter to take forward and report back.

10 Buckinghamshire County Council (BCC)

10.1 The agenda had been circulated for the Buckinghamshire and Milton Keynes Association of Local Councils Liaison Meeting with BCC at County Hall on 24 July 2019 at 6.30pm. Cllr Carter planned to attend.

10.2 Cllr Carter reported Nash and Thornborough Parish Councils had been asked to undertake public consultations about the following to improve safety at the Dancers' Grave crossroads between the two villages, for which Nash and Thornborough would be required to cover the cost:

- The installation of rumble strips.
- Solar warning signs.
- A change of priority.

Action: Clerk to arrange for the Chairs of Nash and Thornborough Parish Councils to discuss the matter.

11 Buckingham Local Area Forum (LAF)

11.1 The minutes of the LAF meeting on 13 June 2019 had been circulated. Cllr Carter talked about the failure of Thames Valley Police to follow up Speedwatch reported repeat offenders.

12 Aylesbury Vale District Council

12.1 Cllr Sir Stanier reported on the following:

- The merger to establish the unitary authority, which he said was going better than anticipated.
- The staff shortages now being experienced because staff uncertain about their future were leaving.
- The recent full meeting of AVDC and his concerns about the anticipated announcement next week of the location of the additional 1,150 houses.
- The retention of the local refuse and recycling collectors.

13 National Highways and Transport Public Satisfaction Survey

13.1 Parish Council were being asked for their views on Buckinghamshire's highways and transport systems. NPC **resolved** to submit individual responses to the survey in addition to a collective response.

Action: Councillors to respond individually and Clerk to consult on collective response.

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14 Any Urgent Matters for Reporting and Noting

- 14.1 The Clerk reported the submission by the Nash Allotment Committee of its 2018 accounts. The total funds as at 31 December 2018 were £2,803.54.
- 14.2 Cllr Carter raised the matter of paying for the Clerk's training. The Chair explained Thornborough Parish Council was prepared to share the cost and asked the Clerk to prepare a costed proposal.

Action: Clerk to prepare the requested proposal.

15 Dates of Future Meetings

- Thursday 19 September 2019
- Thursday 21 November 2019
- Thursday 9 January 2020
- Thursday 19 March 2020

Meeting closed at: 8.50pm

Chair's signature:..... **Date:**.....