

Nash Community Emergency Plan

This plan has been approved by Nash Parish Council and on behalf of the Nash Community Emergency Team.

Nash Community Emergency Team Coordinators

Name	Role	Email
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Issue	Date	Revision	Comment
1	December 2007	All	First Issue
2	October 2008		
3	October 2009		
4	June 2011		
5	September 2018		
6	March 2020	All	Coronavirus Covid-19 Pandemic
7	November 2020	Updating and editorial	Covid-19 Second Wave

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NASH PARISH COUNCIL COMMUNITY SELF HELP PLAN

Introduction

This plan is designed to provide a framework to ensure an effective and robust approach to managing a major incident that may threaten the safety and welfare of the community, livestock and/or premises.

Definition of a Major Emergency/Incident

Any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with by the emergency services, local authorities and other organisation as part of their normal day-to-day activities.

In this instance the emergency is the continued issues of the health pandemic Coronavirus Covid-19.

1. Aim of the Plan

The aim of this plan is to provide a self- help response during this emergency affecting the community, when the normal emergency response provided by the emergency services and local authorities has been delayed or overwhelmed due to the scope and the nature of the emergency.

2. Objectives of the Plan

Identify the risks to the community and take action to mitigate/reduce the risks
Identify vulnerable people in the community and develop plans to assist them
Identify resources in the community available to assist during an emergency
Provide key contact details for the Community Emergency Team Co-ordinators, Key Community Resources, the Emergency Services and Local Authorities

3. The Emergency Community Team

In the absence of the emergency services being able to provide sufficient support, the Community Emergency Team will lead the community response and act as central point for information and communication for the community, emergency services and local authorities.

Emergency Management Team

The Chairman of Nash Parish Council	Mike Williams		
The Clerk to Nash Parish Council	Alison Robinson		
Such other Parish Councillors and Residents as are nominated by the Chairman or who have volunteered from time to time	Rhys Collins Sally Howard Len York David Carter Barry Wyke Kathy Hickey	Reverend Jacqueline Dove Christine Hickey Jennie Anderson Matthew & Amanda Collings Mike & Alison Williams Nikki Clark Shirley Rogers Kate Carter Nadia Howard Cassie Gell (limited) Sarah Drew-Wooton Mary Vinakoti Mark Richardson Rhys and Cathi Collins Chandra & Vinita Shekar Pri Shekar Andrew & Kate Devlin Henri Boothby John Chaplin Gi Seraint Elwyn Harker Magda Ron & Nim Chotai Michaela & Colin Gallimore All members of the WhatsApp Social Group many included above.	Thornborough High Street (s) High Street (s) Thornborough Road Thornton Road High Street (s) Thornton Road High Street (n) Thornton Road Stratford Road (n) Thornborough Road Thornborough Road Stratford Road (s) Wood End / Winslow Road High Street (c) Thornborough Road High Street (s) High Street (n) Stratford Road Stratford Road All Saints Close Wood End High Street (s)

4. Notification of an Incident or a need for support

If a member of the village becomes aware of a serious incident happening or about to develop, or has knowledge of a need for support, as well as informing the emergency services via 999 if it is necessary, please contact one of the Community Emergency Team members above as soon as possible. Give them as much of the following information if it is safe to ascertain it:

- Your name
- Your contact phone number
- Full details of the incident
- Exact location
- Emergency Service / Support requested

5. Activating the Plan

Under the circumstances the Community Emergency Team may not call a community meeting to establish if there is a need to activate the community self-help plan, it is self-evident that it is needed. If required, a member of the Community Emergency Team will contact The Unitary Council. See Activation Checklist for Emergency Management Team members at Appendix 'A'.

The proposed plan should consider the following:

1. The priority list is a list of vulnerable persons today. Anyone contracting the virus has to become a vulnerable family with the same monitoring. A coordinator will be needed to be nominated to maintain the list and arrange any monitoring. Communication needs to be mainly by telephone with an email backup, and maybe Nash alert could provide this. We must not rely on Facebook alone for communication as many people are reluctant to use it.
2. Much of the assistance is likely to be with supplies and a payment system may be needed with a nominated bank account. The account will need to be seeded perhaps, by the PC, so volunteers can draw on it. Many recipients will be able to pay by bank transfer but some will not be able. Bank notes will dry up as volunteers cannot be sent out with bank cards and pin numbers, and anyway notes can carry the virus, so some people may run up a debt which will need to be accounted.
3. Probably the Village Hall volunteers will need to be asked to provide much of the assistance as the PCC and the PC both consist of high proportions of the vulnerable.

A system for the operation of a Nash village scheme for dealing with shopping needs and support

The system is intended to cover those who are 70+ or who are not able to get out themselves. Some will have family or local friends who can support them and who have already agreed to do this. This should therefore be for those concerned the first means of support rather than village organisations unless their family or friends are not able to provide this.

All identified as in the 70+ category and possibly to be supported should be leafleted asking whether they have support arrangements in place from family or friends. The list can then be reviewed to determine those who do not have such support. The list can be added to if required should a supported person's support arrangements change.

It should be noted that anyone over the age of 65 is considered an 'older person' by NHS and therefore at greater risk albeit there is no strict definition as people age at different rates.

As many providers as possible will help to prevent providers being overburdened. A request for providers should be made as soon as needed.

As a starting point for discussion of the mechanics of the system the following need consideration:

1. Contact telephone and email details have been exchanged between the supported person (the supported) and the providing person (the provider). By entering the system the supported agrees to the sharing of their details with the provider and all others helping to administer and run the system. Both the supported and the provider should sign a copy of the system and exchange it with the other.
2. The supported should provide a list of items required to be provided and whether there is any financial limit on the amount to be spent. It needs to be understood that all items requested may not be obtainable so it will be down to the provider's judgement as to the nearest alternative item.
3. The choice of supermarket is down to the provider.
4. The supported should provide sufficient shopping bags which will be used and returned with the shopping.
5. The shopping is to be brought inside the house or left on doorstep? If brought inside the provider should stand at least 1m away from the supported with no physical contact
6. The receipt for the shopping should be provided by the provider to the supported and payment should be made either by cheque on delivery or by electronic transfer within 24 hours. No cash payments.
7. Social contact will be important to avoid isolation and depression. Conversations with the supported are to be encouraged but with the provider outside the house and the supported inside the house and both at least 2 metres away. This is always subject to review based on ongoing medical and government advice.
8. Many will have medicines which need renewing. Arrangements for that will need to be put in place and for the provider to collect them.
9. If the provider becomes ill then they will need to be replaced and if need be supported.
10. If the supported appears or is ill then ongoing consideration needs to be given as to what action should be taken given that the emergency and doctor call-out arrangements may be limited.
11. More stringent measures of keeping distance etc will need to be employed with anyone who is self-isolating/ has the virus.
12. Should there be list of 'listeners' set up, that is people in the community who can be available to chat to anyone who feels isolated?
13. In the event of a subsequent lockdown, the co-ordinators should re-confirm that the vulnerable people are still being supported and if not assign them a new supporter for the duration of the subsequent lockdown.
14. The system is a voluntary arrangement put together by Nash village organisations and on the understanding that there is no liability on their part to those taking part. All taking part in the system do so at their own risk.

6. Emergency Accommodation

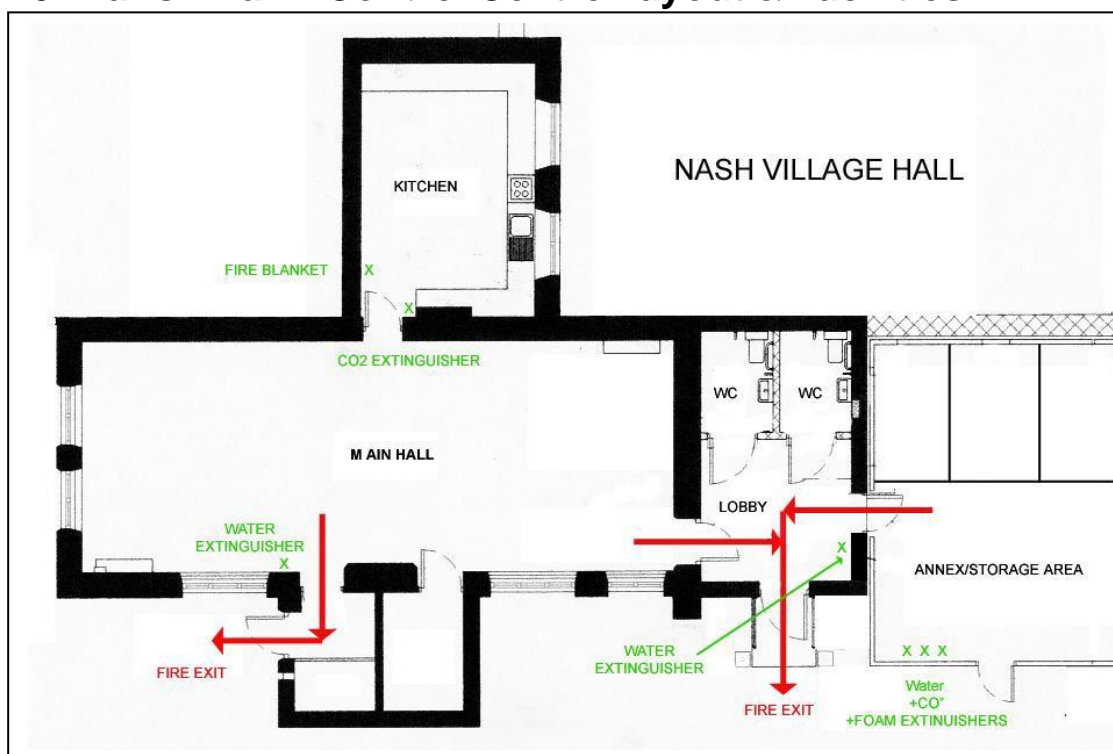
Premises	Role during a major incident	Key Holder	Contact
Village Hall	Control Centre	Village Hall Committee members	m.williams@nashvillage.org
All Saints Church	Rest Centre	Members of the PCC	revdove@gmail.com

7. Community Members Requiring Assistance

Vulnerable Register

Details of any residents in the village who may require assistance in the event of emergency together with details of those who may be available to assist them is kept by the Community Emergency Team Coordinators.

8. Parish Hall – Control Centre Layout & Facilities



Facilities

- | | | |
|---|-------------------|----------------------|
| • Hall | • Toilets | • Tables & Chairs |
| • Gazebo 9 metres | • Gazebo 3 metres | • Fire Extinguishers |
| • Electric Heating – including storage heaters | | |
| • Kitchen with electric cooker, fridge, dishwasher, urn, kettles, crockery, cutlery | | |
| • Youth entertainment equipment | | |
| • Community defibrillator (located outside main entrance) | | |

9. All Saints Church – Rest Centre Layout & Facilities

Facilities

Pews

Fire Extinguishers

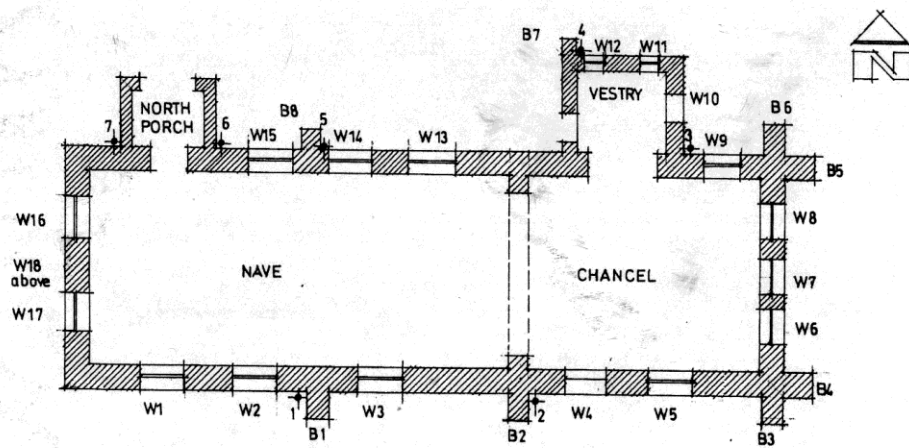
Tables

Kneelers

Electrical heating

Cups; tea urn

Piano, organ



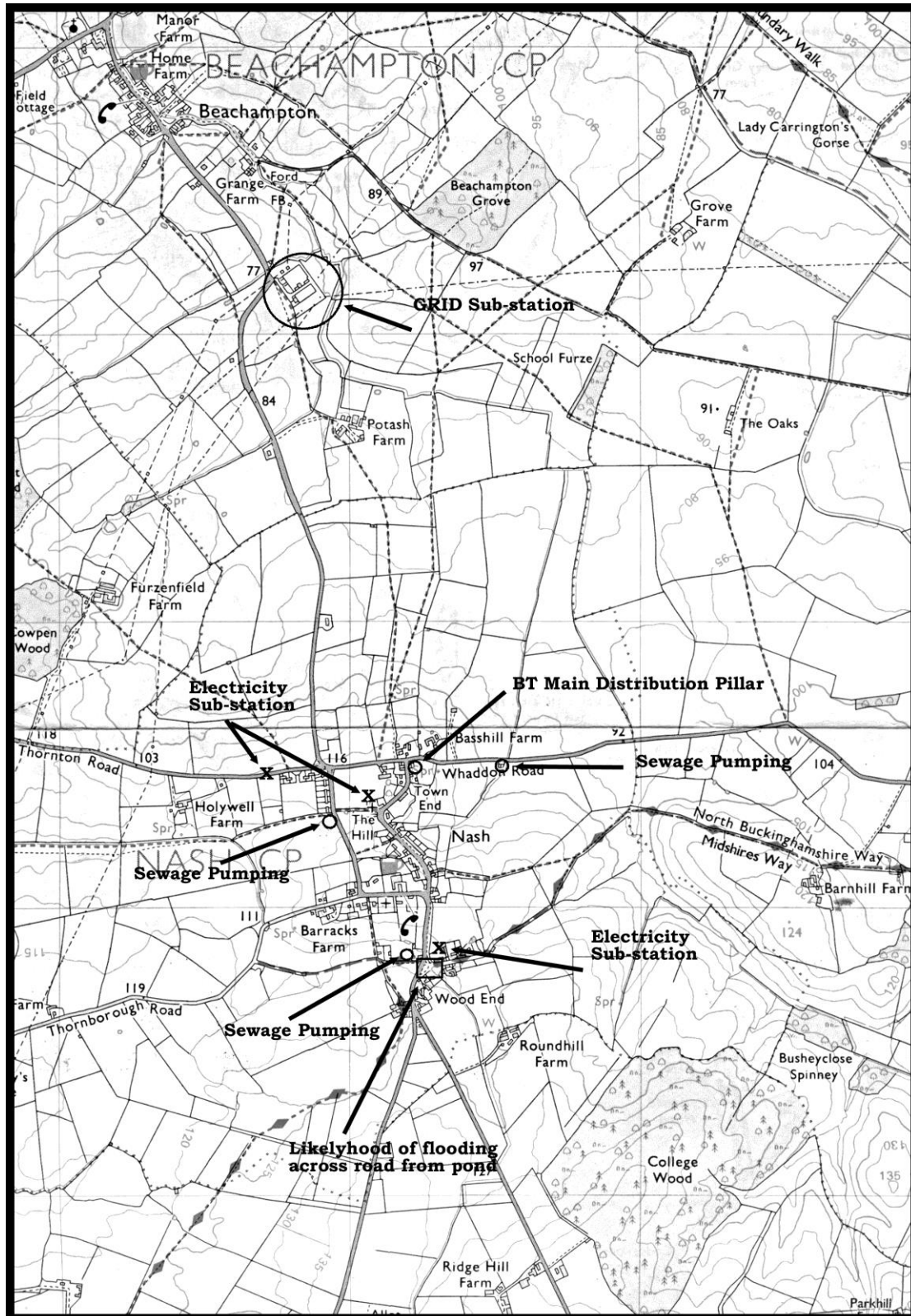
CHURCH OF ALL SAINTS - NASH - BUCKS

10. Communication Plan

Type	Where Available
Written	Updates will be placed on the following notice boards; <ul style="list-style-type: none">- Village Hall- High Street- Winslow Road, near the village pond- Whaddon Road, by the allotments- Delivered door to door when possible- Via Nash Alert- On both Village Web sites<ul style="list-style-type: none">- Parish Council- Village Hall
Verbal	Community Meetings/Briefings when appropriate Delivered door to door when possible

11. Map Identifying Potential Local Hazards

Note in viewing the map below there are no longer public phones in either Nash or Beachampton.



Appendix 'A'

REMEMBER TO TAKE ALL REASONABLE STEPS TO AVOID CAUSING HARM TO YOURSELF AND OTHERS.

EMERGENCY ACTIVATION CHECK SHEET		
	Action	Complete
1.	Dial 999 and ensure the emergency services are aware of the emergency and follow any advice given	
2.	Contact and inform AVDC	
3.	Start keeping a log (copy attached at Appendix 'B') and record: <ul style="list-style-type: none"> • Any decisions you have made • Action taken • Who you spoke to and what you said • Any information received • Date/time 	
4.	Contact other members of the Emergency Management Team and members of the community that need to be alerted; <ul style="list-style-type: none"> • Those specifically at risk • The Parish Council via the Parish Clerk • Volunteers and key holders as appropriate 	
5.	If necessary, call a community meeting but ensure the venue is safe and people can get there easily	
6.	Make sure you take notes and record actions from the meeting. If a decision is reached to activate an Emergency Plan remember to follow the appropriate check sheet e.g. Appendix C	
	FORM COMPLETED BY:	

Appendix B

INCIDENT LOG		
Log Keeper:	Incident:	Page 1 of ...

Date	Time	Event	Action