

Nash Parish Council (NPC)

Minutes of the Parish Council Meeting

Thursday 19 March 2020 at 7.30pm

Present: Cllr Williams (Chair); Cllr Carter; Cllr Collins; Cllr Hickey.

In Attendance: Alison Robinson (Clerk) and 7 members of the public.

1 Apologies for Absence

1.1 Cllrs Howard; Wykes and York; AVDC Cllr Sir Stanier.

2 Public Participation Session

2.1 Members of the public were invited to raise subjects they wished to bring to the attention of NPC. The only matter raised was the coronavirus (COVID-19) pandemic.

2.2 Cllr Carter provided an oral report about the contributions he had received from residents unable to attend the meeting about the pandemic.

3 Declaration of Interest in Items on the Agenda

3.1 No interests were declared.

4 Minutes of the Previous Meeting

4.1 NPC **resolved** to approve the minutes of the meeting on 9 January 2020, which were then signed by the Chair as an accurate record.

5 Emergency Plan - Coronavirus (COVID-19)

5.1 The Emergency Plan was discussed to inform the community's response to the coronavirus (COVID-19) pandemic.

5.2 NPC **resolved**:

- (a) To appoint a community support group with the Church and villagers who had already volunteered to provide support for residents who were self-isolated and needed help.
- (b) To appoint 3 coordinators for the Community Support Group.
- (c) To leaflet the village as soon as possible.
- (d) To fund the printing of more robust contact information cards for 'vulnerable' residents.
- (e) To ask the Acting Chair of Nash PPC to finalise the draft leaflet and circulate it for comment.
- (f) To provide funding for anyone unable to reimburse a volunteer for shopping by bank transfer or cheque. Any such loans would be repayable in due course.
- (g) Not to approve the proposal for volunteers to receive travel expenses.
- (h) To develop more detailed operating procedures outside of the meeting.
- (i) To publish a formal notice advising residents about the appointment of the Community Support Group.
- (j) To thank the Church and the members of the public present for the discussion.

Action: NPC, the Church and volunteers to take forward as outlined above.

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6 Finance

6.1 NPC **resolved** to approve the following items of expenditure:

Date	Method	Payee	Details	Amount
28.1.20	BACS	Alison Robinson	Expenses consumables	£4.99
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28.1.20	BACS	Alison Robinson	Expenses consumables	£4.20
28.1.20	BACS	Alison Robinson	Expenses mileage	£23.27
28.1.20	BACS	E.on	Streetlighting December	£37.72
29.1.20	BACS	Dean Cardwell	Mole control	£150.00
29.1.20	BACS	W&D Community Bus	Donation 2020	£50.00
5.2.20	BACS	SLCC	Membership fee 2020	£92.00
12.2.20	BACS	E.on	Streetlighting January	£37.72
18.2.20	BACS	Village Hall Committee	Donation 2020	£250.00
18.2.20	BACS	PCC of Nash	Donation 2020 (church yard)	£150.00
15010.3.20	BACS	Citizen Advice Aylesbury Vale	Donation 2020	£50.00
10.3.20	BACS	E.on	Streetlighting February	£35.28
10.3.20	BACS	Alison Robinson	Finance training reimbursement	£41.55
11.3.20	BACS	Village Hall Committee	Hall hire, post-box, etc.	£156.00
13.3.20	BACS	HMRC	PAYE January - March 2020	£175.00
13.3.20	BACS	Alison Robinson	Salary January - March 2020	£725.16
13.3.20	BACS	Alison Robinson	Expenses (mileage)	£32.04
13.03.2020	BACS	CPRE	Annual subscription	
Total				£2,052.92

6.2 NPC considered the report from the Finance Sub-Committee appointed to develop a more strategic approach to NPC asset maintenance and, where appropriate, replacement.

6.3 NPC **resolved** to approve the following recommendations:

Bank accounts / reserves

- Community Account – to continue.
- General Reserve – to continue.
- Recreation Ground Reserve – to become the earmarked reserve for asset maintenance.
- Ring fence reserve not currently required.

Maintenance priorities for 2020

- All noticeboards to undergo maintenance in 2020 - quotes to be sought.
- The pump by the pond to undergo wood restoration and repainting in 2020. Cllr Wyke to be involved in progressing the maintenance and seeking quotes.
- £1,300 to be earmarked for the maintenance of the noticeboards and pond pump. The amount would be adjusted as necessary once quotes were obtained.
- £500 to be earmarked to replace the MVAS batteries in 2020.
- £200 to be earmarked for possible play area repairs 2020.

6.4 NPC **resolved** to ask the Finance Sub-committee to continue and present proposals for extending its remit to the next meeting.

6.5 NPC **resolved** to approve the changed income and expenditure spreadsheet format.

Action: Clerk to take forward all finance related matters.

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7 Planning

New applications

- 7.1 **20/00237/APP** Os 8337 Holywell Farm, Thornton Road, Nash, Erection of barn for storage of hay, straw, silage and consented animal feed, plus over winter housing of the sheep and facilities block. (part retrospective). Opposed. Cllrs Hickey and Wyke considered.
- 7.2 NPC discussed the unapproved change of use from agricultural land.
Action: Clerk to report the matter to the Planning Enforcement Team.
- 7.3 **20/00409/APP** Land off Little Horwood Road, Nash. Change of use to permanent gypsy site. Opposed – Cllrs Carter and Collins considered.

Ongoing planning matters

- 7.4 NPC **noted** the information about ongoing planning applications which had been circulated in advance of the meeting.

Other planning matters affecting Nash

- 7.5 **Appeal Ref: APP/J0405/W/19/3219596** Gawcott, MK18 4JB. Residential gypsy caravan site. Appeal dismissed.
- 7.6 **19/00879/APP** - Land Opposite Brakes Farm Thornborough Road. At the time the application was not opposed by NPC subject to any lighting not creating unnecessary light pollution. NPC had also commented on how the entrance to the property/business would benefit from improvement. NPC discussed the recent email from the Planning Officer dealing with the application which provided reassurance about the lighting and confirmation that the owner intended to address the frontage when the weather improved. NPC **resolved** to inform the Planning Officer that it was content for the application to proceed.
Action: Clerk to respond to the Planning Officer.

Nash Neighbourhood Plan

- 7.7 The Chair of the Nash Neighbourhood Plan Committee (NNPC) reported the Neighbourhood plan had now been submitted to AVDC. He thanked NPC for approving the NNPC's recommendation to accept the changes proposed by AVDC prior to submission. He also thanked Cllr Carter for redrawing the maps.
- 7.8 The Chair of NNPC was warmly thanked for achieving what was a significant milestone.

8 Matters Around the Village

Pond Project Report

- 8.1 NPC welcomed the Environmental Analysis Report and accepted the Chair's undertaking to discuss the project costings with the contractor.
Action: Cllr Williams to follow up.

Village Enhancement Working Group Report

- 8.2 NPC discuss the circulated quotes and expressed concerns about whether the adult gym would be sufficiently used to justify the expenditure; the maintenance implications of the trees and the safety risks of the zip wire.
- 8.3 In the absence of the working group, NPC **resolved** to defer any decisions.

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Footpath flooding between 57 High Street and Holywell Bungalows

- 8.4 The flooding of the footpath had been raised by a resident who had requested it be placed on the agenda. Cllr Collins said the path by the sub-station was also impassable in bad weather.
- 8.5 Cllr Carter undertook to establish the ownership of those paths.
Action: Cllr Carter to establish the ownership of the paths to enable the Clerk to report BCC and/or follow up with the owner(s).

9 Elections 7 May 2020

- 9.1 The Government had postponed all local elections until May 2021 in response to the coronavirus pandemic.

10 Buckinghamshire County Council / New Unitary Authority

- 10.1 The following arrangements had recently been announced after of the postponement of the unitary authority elections:
- All the 202 current Shadow Authority councillors would become councillors of the new Buckinghamshire Council on 1 April 2020 until May 2021.
 - The existing Shadow Executive members would form Buckinghamshire Council's new cabinet until the elections in May 2021.
 - Buckinghamshire Council's new constitution, operating rules and procedures would come into force on 1 April 2020.

11 Aylesbury Vale District Council

- 11.1 No report.

12 North Bucks PPC

- 12.1 Cllr Carter reported the forthcoming meeting had been cancelled; members had instead been invited to comment on the Milton Keynes Strategy for 2050 by email.

13 Urgent Matters for Reporting and/or the Next Agenda

- 13.1 No additional matters were raised.

14 Dates of Future Meetings

- 14.1 NPC **resolved** to hold the Annual Meeting of the Parish before the annual meeting of the Parish Council on Thursday 21 May 2020.

Meeting closed at: 9.05pm.

Chair's signature:

Date: