

Nash Parish Council (NPC)

Minutes of the Parish Council Remote Meeting

Thursday 16 July 2020 at 7.30pm

Present: Cllr Williams (Chair); Cllr Carter; Cllr Collins; Cllr Hickey; Cllr Howard;
Cllr Wykes; Cllr York.

In Attendance: Alison Robinson (Clerk) and 2 members of the public.

1 Apologies for Absence

1.1 Apologies were received from Buckinghamshire Council Cllrs Chilver; Monger and Sir Stanier.

2 Declaration of Interest in Items on the Agenda

2.1 No interests were declared.

3 Minutes of the Previous Meeting

3.1 NPC **resolved** to approve the minutes of the meeting on 18 March 2020 as an accurate record.

4 Public Participation Session

4.1 Members of the public were invited to raise subjects they wished to bring to the attention of NPC. None were raised.

5 Planning

Proposed amendment standing orders

5.1 NPC **resolved** unanimously to amend its Standing Orders to clarify the actions required to process planning applications. The clarified actions related to minor applications, their classification and appeals.

Action: Clerk to amend the Council Standing Orders.

Current appeals

20/00029/REF Land at Church Farm 4 Stratford Road MK17 0ES

5.2 Erection of nine dwellings with associated parking and landscaping. Appeal against refusal of planning application (17/04533/APP). Opposed. Cllrs Carter and Collins led.

5.3 The Chair who commented on the excellence of the response. Cllr Collins said the previous clerk had made a significant contribution to it.

5.4 NPC **resolved** unanimously to endorse the response to appeal 20/00029/REF.

Action: Clerk to submit appeal response on behalf of NPC.

20/00028/NONDET Hatan Farm Stratford Road Nash MK17 0EF

5.5 Raising of eaves to provide a full two storey dwelling with additional accommodation in the roof space. Two storey side extensions (southern side) and single storey side extension (northern side). Front extension to garage with ancillary accommodation in the roof area. Change of use from agricultural land to residential garden together with the siting of two ancillary cabins for religious purposes. Appeal for non-determination. Objection Cllrs Hickey and Wyke led.

5.6 NPC **resolved** unanimously to endorse the response to appeal 20/00028/NONDET.

Action: Clerk to submit appeal response on behalf of NPC.

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New applications

20/01533/APP Erection of Stable Block, Barley Hill Farm, MK17 0HL

- 5.7 No objection. Cllrs Hickey and York considered.
- 5.8 NPC **resolved** unanimously to endorse the response to planning application 20/01533/APP.

20/01617/APP 1 The Green, MK17 0EN

- 5.9 Two story side extension. Supported. Cllrs Howard and Williams considered.
- 5.10 NPC **resolved** on a majority vote (6 votes in favour, 1 abstention) to endorse the response to planning application 20/01533/APP.
- 5.11 NPC **noted** the report about ongoing planning matters.

Other planning matters affecting Nash

- 5.12 There were no other planning matters at the present time.

6 Matters Around the Village

Nash Recreation Ground and Play Area

- 6.1 The Clerk reported the vandalised play area fence and gates, and the recreation ground seat were scheduled for repair next week.
- 6.2 Cllr York summarised the Covid-19 government guidance provided to local councils to enable the reopening of play areas. He said two volunteers had come forward to help reopen the play area and monitor its use.
- 6.3 NPC **resolved** unanimously to reopen the play area as soon as possible, with the responsibility being placed on the users to adhere to the relevant Covid-19 guidance. Signs would be put to explain the safety measures users should adhere to.

Action: Cllr York to take forward with the Clerk.

The Pond Project

- 6.4 The Chair reported it still had not been possible to find a suitably qualified contractor who was willing and able to undertake the work.
- 6.5 NPC **resolved** unanimously not to further pursue the pond project at the present time and instead to arrange another volunteer pond clearing weekend in September.

Action: The Chair and Clerk to take forward.

Village Enhancement Working Group

- 6.6 Cllr York talked about the quotes circulated for the meeting and summarised the current position:
- wooden pavilion/bandstand for the recreation ground – not favoured because of concerns about whether it would be used sufficiently to justify the expenditure and maintenance costs
 - zip wire for play area - not favoured because of safety concerns, the risk of misuse, and maintenance costs
 - adult outside gym (indicative maintenance costs currently c£400 per annum) - favoured by Cllrs Collins and Howard
 - mature trees – favoured by Cllrs Wyke and York.
- 6.7 NPC **resolved** unanimously not to move forward with the adult outside gym or mature trees at the present time.

Heritage Signs

- 6.8 Cllr Collins explained he had been approached by a resident who had suggested replacing the current road signs with four heritage signs.

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- 6.9 NPC asked Cllr Collins to work with the resident to develop a costed proposal for consideration at the next meeting.

Action: Cllr Collins to take forward.

Nuisance Bonfires

- 6.10 The Chair explained he had been approached by a resident who wanted NPC to address the matter of nuisance bonfires. Local councils do not have statutory powers to address nuisance bonfires. NPC undertook to publish a polite request to residents to be considerate of their neighbours if having a bonfire.

Action: Clerk to take forward with the Chair.

Any Other Matters Around the Parish

Nash Village Schoolhouse

- 6.11 NPC discussed the Village Hall Committee's interest in acquiring the schoolhouse which was welcomed in principal as a once in a life-time opportunity for the community to acquire an important heritage asset. The Chair mentioned several potential external funding sources and talked about how the S106 funding could be used to demonstrate community commitment to acquiring the schoolhouse. A majority show of hands supported and encouraged the development of a detailed proposal and business plan for further consideration. The Clerk was asked to seek advice from National Association of Local Councils (NALC) about the possible implications of NPC working with the Village Hall Committee to purchase the schoolhouse.

Action: Cllr Williams to report back on the NPC discussion to the Village Hall Committee to enable a detailed proposal and business plan to be developed for consideration by NPC. Clerk to consult NALC.

Footpaths

- 6.12 The Clerk reported she and Cllr Howard were to meet shortly to address the outstanding overgrown footpaths.

7 Internal Audit Financial Year 2019-2020

- 7.1 NPC formally received the internal audit report. The clerk reported the internal auditor wished to stand down because he had recently changed jobs.

Action: Clerk to thank the internal auditor and develop proposals for the appointment of a replacement internal auditor based on the advice provided by the Chair and in consultation with the Finance Group.

- 7.2 NPC **resolved** to approve the 2019-2020 Annual Governance Statement.

- 7.3 NPC **resolved** to approve the 2019-2020 Annual Accounting Statement.

- 7.4 NPC **noted** the arrangements for the exercise of public rights which would commence on 20 July 2020 and end on 28 August 2020.

- 7.5 NPC **resolved** to approve the 2019-2020 certificate of exemption.

Action: Clerk to take forward the exercise of public rights and submit the approved documentation to PKF Littlejohn LLP for review.

8 Finance

- 8.1 NPC **resolved** to approve the proposed name and the draft remit, mode of operation and membership for the NPC Finance Group.

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8.2 NPC resolved to approve the following items of expenditure:

Paymt Date	Payee	Details	Amount
29/05/2020	Mr G White	Noticeboard refurbishment (deposit)	£255.00
29/05/2020	Came & Company	Insurance	£510.76
05/06/2020	Blackwell Garden Services	Grass cutting - May	£337.73
05/06/2020	Walker Grounds Care	Devolved grass cutting	£430.50
09/06/2020	e.on	Streetlighting - April and May	£74.22
18/06/2020	Alison Robinson	Mileage 19.3.20 - 17.6.20	£29.97
25/06/2020	Mr G White	Noticeboard refurbishment (balance)	£595.00
26/06/2020	Mr G White	Bench and play area repairs (deposit)	£48.00
02/07/2020	Blackwell Garden Services	Grass cutting - June	£337.73
02/07/2020	Alison Robinson	Norton renewal	£24.99
10/07/2020	e.on	Streetlighting June	£36.50
10/07/2020	e.on	Streetlight Maintenance	£49.50
Total			£2,729.90

8.3 NPC noted the following information about expenditure against budget allocation:

Error Status	Analysis												Year
	I	A	O	S	L	M	E	C	G	N			
£0.00 OK	GenIncome	Admin	Office	Staff	Streetlighting	Maint'nce	Parish Grass	Devolved Grass	Grants/Dons/Subs	Not Budgeted	CashRemain		
Total Year Budget:	£16,480.00	£1,003.00	£200.00	£4,813.00	£683.00	£2,000.00	£2,142.00	£1,526.00	£730.00	£0.00	£3,383.00		
Totals to Date:	£9,629.13	£555.76	£24.99	£29.97	£224.03	£1,052.50	£985.04	£661.46	£110.69	£0.00	£7,307.61		
Forecast Year End:	£16,480.00	£2,305.14	£103.65	£124.31	£929.22	£4,365.48	£4,085.68	£1,526.00	£730.00	£0.00	£2,310.52		
Totals to date:						Total Income £11,151.59	Total Expenditure £4,095.30	Total VAT £251.32					

8.4 NPC noted the following information about the current financial position:

Statement	Current Account	General Reserve	Asset Reserve
As at 31.5.20	£9,150.08	£10,366.54	£2,766.12
As at 30.6.20	£7,634.66	£10,371.34	£2,767.41

Action: Clerk to take forward all finance related matters.

9 Buckinghamshire Council

9.1 The first meeting of the Winslow and Villages Community Board (W&VCB) clashed with the NPC meeting. Cllr Carter would represent NPC at future W&VCB meetings.

10 North Bucks Parishes Planning Consortium (NBPPC)

10.1 Cllr Carter reported the recent remote AGM had been poorly attended. The next NBPPC meeting was scheduled for September.

11 New Model Code of Conduct Consultation

11.1 NPC discussed the new model code of conduct and undertook to ask the Clerk to make a favourable response.

Action: Clerk to take forward.

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12 Urgent Matters for Report and/or the Next Agenda

Buckinghamshire Council Charges at Household Recycling and Waste Centres

12.2 Cllr York expressed concern about the level of charges residents faced to dump DIY household waste. Other nearby principal authorities allow householders to dispose of such items free of charge. Buckinghamshire Councils charges were too high and likely to increase the already serious fly tipping problems.

Action: Clerk to raise the matter with Buckinghamshire Council.

Nash Allotment Committee Accounts

12.3 The Clerk reported receipt of the allotment accounts for the 2019 calendar year.

Action: Clerk to thank the Nash Allotment Committee.

13 Next Meeting

13.1 The next meeting would be held on Thursday 17 September 2020 at 7.30 pm. The relevant governance guidance at the time would determine whether it would be held remotely or whether NPC could again meet in the Village Hall.

Meeting closed at: 8.44pm.

Chair's signature:

Date: