

Nash Parish Council (NPC)

Minutes of the Annual Meeting of the Parish Council held on Thursday 20 May 2021 in Nash Village Hall.

Present: Cllr Williams (Chair); Cllr Carter; Cllr Collins; Cllr Hickey; Cllr Wyke; Cllr York.

In Attendance: Alison Robinson (Clerk) and 11 members of the public.

1 Nomination and Acceptance of the Chair

- 1.1 The nomination of Cllr Williams as chair was proposed by Cllr Collins, seconded by Cllr Wyke, and approved unanimously.
- 1.2 Cllr Williams confirmed his acceptance.

2 Nomination and Acceptance of a Vice Chair

- 2.1 The nomination of Cllr Hickey as vice chair was proposed by the Chair, seconded by Cllr Collins, and approved unanimously.
- 2.2 Cllr Hickey confirmed her acceptance.

3 Apologies for Absence

- 3.1 Apologies were received from Cllr Howard and the Buckinghamshire Council Councillors John Chilver, David Goss, and Sir Beville Stanier.

4 Declaration of Interest in Items on the Agenda

- 4.1 No interests were declared.

5 Minutes of the Previous Meeting

- 5.1 NPC **resolved** to approve the minutes of the meeting held on 18 March 2021, which were then signed by the Chair as an accurate record.

6 Public Participation Session

- 6.1 Several members of the public talked about the importance of the Play Area for families with younger children and their support for the S106 funding being used to undertake a major renovation to modernise it. They were already in discussion with Cllr York and keen to play an active role in progressing the proposed project.

7 Planning

21/00914/AGN Oaktree Farm Thornborough Road, Nash, MK17 0HN – New drainage and concrete

- 7.1 NPC **resolved** unanimously to endorse the no objection recommendation made by Cllrs Carter and Wyke.

Ongoing Planning Matters

- 7.2 NPC **noted** the report about ongoing planning matters and the oral update from the Clerk about the latest information she had received from the Buckinghamshire Council's Building Control and Building Enforcement Teams about the wall at 4 Stratford Road. It was then reported that the cracked section of the wall had recently been dismantled at the request of Western Power Distribution to allow access to the site to undertake repairs.

Nash Parish Council (NPC)

Other Planning Matters

- 7.3 The Chair of the Nash Neighbourhood Plan Committee reported he had contacted Buckinghamshire Council in early April to restart the process. Since when the documentation had been returned to enable the technical changes required by the recent accessibility legislation to be addressed. The technical changes had recently been completed and the documentation returned to Buckinghamshire Council. He hoped the external examination would now be able start.

8 Matters Around the Village

Nash Recreation Ground and Play Area

- 8.1 NPC **resolved** to spend all of the S106 money (£37,716) on the recreation ground. Cllr York thanked the parents for the input they had already provided. He explained it had been used to inform the recent site visit with Kompan, a Milton Keynes-based company with a proven track record locally. Cllrs Howard and Wyke had participated in the site visit - the Clerk had also attended. An initial quote from Kompan was expected imminently. It would provide a starting point for discussion before quotes were sort from other companies. The aim was to present a developed and costed proposal to NPC for approval in July.
- 8.2 The parents present were invited to join a working group, readily agreed. NPC **resolved** to approve the establishment of the project working group, comprising Cllrs York, Hickey and Wyke, and 8 parents.

CCTV for the Play Area

- 8.3 The location for the CCTV camera was being investigated to maximise its effectiveness in trying to prevent the persistent problems of dog waste, littering and vandalism on the Recreation Grounds.

The Pond

- 8.4 Cllr Wyke confirmed there was nothing to report.

Footpaths

- 8.5 The discussion was deferred in the absence of Cllr Howard.

Flooding

- 8.6 The Clerk confirmed she continued to try to make progress with the Buckinghamshire Flood Management Team and Transport for Bucks.

Action: Clerk to continue to take forward.

Bus Shelter Book Exchange¹

- 8.7 Cllr Collins proposed the Parish Council explore whether it might be preferable to remove the redundant bus shelter replace it with a new structure to house the proposed book exchange. The motion was seconded by Cllr Wyke and NPC **resolved** to unanimously approved it.

Action: Clerk to take forward in and, if possible, provide detailed information for NPC to consider at its July meeting.

Bus Stop Signs

- 8.8 The bus stop signs had been removed and were now being stored in case they proved to be useful for a future Nash heritage display. Cllr Carter proposed the bus stop poles were left in situ so they could continue to be used for the MVAS. The motion was seconded by the Chair and NPC **resolved** to approve it by a majority vote.

¹ Working title – the community will be consulted further in due course about the scope of the 'book exchange'. The addition of a seed exchange and/or an outlet for surplus allotment crops have already been suggested.

Nash Parish Council (NPC)

Any Other Matters Around the Village

- 8.9 The Chair said volunteers were needed to re-establish the Youth Club once the pandemic restrictions were fully lifted. The Village Hall had funding to help run the Youth Club and the required insurance cover.

9 Finance Report

Payments and Receipts

- 9.1 NPC **resolved** to approve the following payments:

Date of Payment	Recipient	Description	Total Expenditure
28/05/2021	BMKALC	Subscription	£92.65
28/05/2021	eon	Streetlighting March	£37.72
28/05/2021	eon	Streetlighting Quarterly Maintenance	£49.50
28/05/2021	Bridget Knight	Internal audit	£85.00
		Total	£264.87

- 9.2 NPC **noted** the following receipts:

Date	Received From	Description	Amount
09/04/2021	Bucks Council	Devolved grass cutting contribution	£1,522.46
20/04/2021	Bucks Council	Precept first instalment	£8,405.00
		Total	£9,927.46

The Current Financial Position

- 9.3 NPC **noted** the financial position on 30 April 2021:

Bank Statement Balance as at 30.4.21		
Current/Community Account	21211633	£9,662.59
General Reserve Account	31211862	£14,247.76
Asset Reserve Account	41212850	£2,892.62
Total Bank Accounts		£26,802.97
Cash Book		
Opening Balance as at 01.4.21		£17,140.38
Add Receipts		£9,927.46
Less Payments		£264.87
Closing Balance as at 30.4.21		£26,802.97

Maintenance Priorities for 2020/21

- 9.4 On behalf of the Finance Group, Cllr Collins proposed:

- (a) Quotes should be obtained to renovate the village pumps and the pond bridge.
- (b) To explore whether it might be possible to renovate some of the benches with the help of volunteers.

The motion was seconded by Cllr Hickey and NPC **resolved** to unanimously approved the recommendations.

Action: Cllr Collins to obtain quotes for the pond bridge restoration. Cllr Wyke to continue to obtain quotes for restoring the pumps to enable the Finance Group to make costed recommendations to NPC in July.

Nash Parish Council (NPC)

10 Buckinghamshire Council

- 10.1 There was no report in the absence of the Winslow Ward Buckinghamshire Council Councillors, who were attending other meetings.

11 Governance Matters

- 11.1 At the request of Cllr Carter the item was withdrawn. The Chair undertook to work with Cllr Carter and the Clerk to modify the documentation for the next meeting in July.

Action: Cllr Williams to take forward with Cllr Carter and the Clerk.

12 Internal Audit Financial Year 2020/21

Internal Audit Report

- 12.1 NPC received and **noted** the internal audit report.

Annual Governance Statement

- 12.3 NPC received and **resolved** to approve the Annual Governance Statement.

Annual Accounting Statement

- 12.4 NPC received and **resolved** to approve the Annual Accounting Statement.

Certificate of Exemption

- 12.5 NPC received and **resolved** to approve the Certificate of Exemption.

Exercise of Public Rights

- 12.6 NPC received and **noted** the arrangements for the Exercise of Public Rights.

13 Clerk's Appraisal 2020

- 13.1 NPC **resolved** unanimously to approve the Clerk's progression from SCP13 to SCP15 on the National Joint Council pay scale for local government.

14 Urgent Matters for Report and/or the Next Agenda

- 14.1 No urgent matters were raised.

15 Future Meetings

- Thursday 15 July 2021, at 7.30pm, in Nash Village Hall
- Thursday 16 September 2021, at 7.30pm, in Nash Village Hall
- Thursday 18 November 2021, at 7.30pm in Nash Village Hall
- Thursday 6 January 2022, at 7.30pm, in Nash Village Hall
- Thursday 17 March 2022 ,at 7.30pm, in Nash Village Hall.

Meeting closed at: 8.58pm.

Chair's signature:

Date: