

## Nash Parish Council (NPC)

Minutes of the meeting of the Parish Council on Thursday 23 September 2021, held in Nash Village Hall, commencing at 7.30pm.

**Present:** Cllr Williams (Chair); Cllr Carter; Cllr Collins; Cllr Hickey; Cllr Wyke; Cllr York; Buckinghamshire Council Cllr Sir Beville Stanier.

**In Attendance:** Alison Robinson (Clerk) and five members of the public.

### 1 Apologies for Absence

- 1.1 Apologies were received from Buckinghamshire Council Cllr Chilver and Goss. Cllr Sir Beville Stanier explained how the ward councillors had agreed to attend meetings of the ward parish councils on an informal rota basis.

### 2 Declaration of Interest in Items on the Agenda

- 2.1 No interests were declared.

### 3 Minutes of the Previous Meeting

- 3.1 NPC **resolved** to approve the minutes of the meeting of the parish council held on 15 July 2021. The minutes were then signed by the Cllr Hickey, who chaired the meeting, as an accurate record.

### 4 Governance Matters

#### Casual Vacancy

- 4.1 The casual vacancy arose because of Sally Howard's resignation. It continued to be advertised on the NPC noticeboard and website, and in the Nash Newsletter. The Chair encouraged all members of NPC to identify possible candidates and explore whether they were willing to be co-opted as a councillor.

#### Post Meeting Note

The Chair of NPC has now identified an excellent qualifying candidate to fill the casual vacancy. An informal interview with the Chair has taken place and the co-option is being progressed.

#### Standing Orders and Financial Regulations<sup>1</sup>

- 4.2 NPC unanimously **resolved to** adopt the amended document subject to the following addition to standing order 3 y:

"No decision thus reached may be declared valid unless a quorate response is received, and all such decisions to be assessed and recorded during the next full council meeting."

**Action:** Clerk to update the website.

#### Buckinghamshire Council Model Councillor Code of Conduct

- 4.3 Councillors considered that most of the content of the Buckinghamshire Council Model Code of Conduct was already covered by its existing Code of Conduct<sup>2</sup> and that another set of rules was not necessary.

- 4.4 NPC **resolved** by a majority vote not to adopt the model code of conduct.

#### Buckinghamshire Council Size Consultation

- 4.4 NPC **resolved** not to respond to the consultation.

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<sup>1</sup> Nash Parish Council Working Draft 2.x 1MW Edit 03072021.

<sup>2</sup> <http://www.nash-buck-pc.gov.uk/UserFiles/Files/Documents/CODE%20OF%20CONDUCT.pdf>

## Nash Parish Council (NPC)

### 5 Public Participation Session

5.1 The following matters were raised:

- (a) The tree blocking the streetlight on the footpath at the end of the High Street.
- (b) Whether the grass bank on the right of the Winslow Road entering the village should be replaced with wild-flowers.

### 6 Planning

- 6.1 **21/03108/APP** 14 High Street, Nash, MK17 0EP. Conversion of existing disused single garage into garden room with new roof over rear existing single storey element. Internal and external alterations.
- 6.2 NPC **resolved** to endorse the consultation response in support of the application prepared by Cllrs Williams and Wyke.
- 6.3 **21/03128/APP** 1 The Green Nash, MK17 0EN. Two storey outbuilding.
- 6.4 NPC **resolved** to endorse the no objection consultation response prepared by Cllrs Collins and Williams and Wyke.
- 6.5 **21/02806/APP** Land North of All Saints Close, Nash, MK17 0ES. Erection of five dwellings with garages, new access road and all associated works.
- 6.6 NPC **resolved** to endorse the consultation response opposing the application.
- 6.7 The Chair reported on the advice he had received from Buckinghamshire Council about the possible compulsory purchase of the land to which planning application 21/02806/APP referred. NPC **resolved** to update the neighbourhood plan and asked the Chair of the Nash Park Planning Committee to make the necessary alterations to the plan and confirm the changes with Buckinghamshire Council.
- Action:** Chair of the Neighbourhood Plan Committee to take forward.
- 6.8 **21/02509/APP** Lomagundi High Street, Nash, MK17 0EP. First floor side extension and first floor extension over garage, new detached garage, extended rear terrace, loft conversion with rear dormers and alterations to existing house.
- 6.9 NPC **resolved** to endorse the no objection consultation response prepared by Cllrs Hickey and Williams.

#### Ongoing Planning Matters

6.10 NPC **noted** the report about ongoing planning matters.

#### 18/03787/ALB

6.11 The Clerk reported the dangerous stone wall that adjoined the neighbouring property, had been addressed during the work to reinstate the front wall at Church Farm, 4 Stratford Road.

#### Nash Neighbourhood Plan

6.12 The Chair of the Nash Neighbourhood Plan Committee talked about his recent correspondence with the Buckinghamshire Council officer who was dealing with the matter. Although there was currently no progress to be reported, he was optimistic that the appointment of a new staff member to deal with neighbourhood plans would enable the Nash Neighbourhood Plan to be progressed without too much further delay.

#### Other Planning Matters

6.13 Cllr Carter raised concerns about the latest Nash Park planning application consultation received earlier in the day.

**Action:** Cllrs Carter and Hickey to lead on the preparation of a response to the planning consultation.

6.14 Cllr Carter also raised concerns about the Oxford - Cambridge Arc.

## Nash Parish Council (NPC)

### 7 Finance Report

#### Payments and Receipts

7.1 NPC **resolved** to approve the following payments:

Date	Recipient	Description	Expenditure
05/07/2021	NJ Blackwell Garden Services	Parish grass June	£344.40
05/07/2021	Walker Grounds Care	Devolved grass June	£430.50
05/07/2021	Alison Robinson	Printer paper reimbursement	£7.40
05/07/2021	Alison Robinson	Shredder contribution	£21.98
05/07/2021	Alison Robinson	Mileage expenses April - June 2021	£28.89
12/07/2021	eon	Streetlighting June	£36.50
03/08/2021	NBPPC	Subscription	£20.00
03/08/2021	NJ Blackwell Garden Services	Parish grass July	£344.40
03/08/2021	Walker Grounds Care	Devolved grass July	£430.50
05/08/2021	eon	Streetlighting July	£37.72
12/08/2021	BMKALC	Training invoice 3115	£120.00
12/08/2021	Alison Robinson	NPC share of training milege/parking	£13.80
12/08/2021	Alison Robinson	Postage	£2.25
18/08/2021	Alison Robinson	Mileage 28.6.21-13.8.21	£41.19
26/08/2021	Buckinghamshire Council	Uncontested election expenses	£93.96
<b>Total</b>			<b>£1,973.49</b>

7.2 NPC **noted** the following receipts:

Date	Received From	Description	Amount
14/07/2021	Western Power	Wayleave Payment	£15.60
<b>Total</b>			<b>£15.60</b>
12/08/2021	Thornborough PC	Clerk's training contribution	£34.20
18/08/2021	Cllr Carter	Training course reimbursement	£60.00
19/08/2021	HMRC	VAT recovery 2020/21	£851.14
<b>Total</b>			<b>£945.34</b>

7.3 Cllr Carter explained he had paid for the Demystifying Planning training course because he had not sought approval from NPC to attend. NPC **resolved** to cover the cost of Cllr Carter's course fee.

**Action:** Clerk to arrange for Cllr Carter to be reimbursed.

#### The Current Financial Position

7.4 NPC **noted** the financial position on 31 August 2021:

<b>Bank Statement Balance as at 31.8.21</b>		
Current/Community Account	21211633	£4,821.82
General Reserve Account	31211862	£14,248.06
Asset Reserve Account	41212850	£2,892.69
<b>Total Bank Accounts</b>		<b>£21,962.57</b>
<b>Cash Book</b>		
Opening Balance as at 01.8.21		£22,121.05
Add Receipts		£945.34
Less Payments		£1,103.82
Closing Balance as at 31.8.20		<b>£21,962.57</b>

**Action:** Clerk to include reconciliations for both months in future finance reports.

## Nash Parish Council (NPC)

### 2022/3 Budget and Precept Setting

7.5 NPC advised it should be a two-stage process.

**Action:** Clerk to take forward with the Finance Group.

### Internal Auditor

7.6 NPC **resolved** to approve the Finance Group's recommendation that Bridget Knight should be reappointed as internal auditor for financial year 2022/3.

## 8 Matters Around the Village

### Nash Recreation Ground and Play Area

8.1 Cllr York said five months had now elapsed during which time he and Cllr Wyke had undertaken three site visits with play equipment companies; input had been sought from the community and two open forum meetings had been held. He thanked the parents and other members of the community for their input, Cllr Wyke for his support and help, and the Clerk for the additional work she had undertaken - he then said it was time to make a decision. Cllr York stressed the importance of providing play facilities for both current and future generations of village children and grandchildren. He outlined the reasons for recommending Kompan. In summary:

- The company had over 50 years' experience and a good track record.
- It was locally based in Milton Keynes which was advantageous for after sales.
- Awarding the contract to one company that satisfied all the requirements was beneficial in terms of the project management of the play area refurbishment.
- Industry-standard warranties would be provided.

8.2 NPC unanimously **resolved** to approve Cllr York's recommendation, which was seconded by Cllr Wyke, to award the project contract to Kompan UK Ltd.

8.3 The Chair warmly thanked Cllr York for his leadership before thanking everyone who had contributed to the play area refurbishment project.

**Action:** Clerk to arrange for the S106 funding to be authorised and inform Kompan.

8.4 NPC unanimously **resolved** to accept the quote for £560 to remove and replace the bench at the recreation ground that was now beyond repair.

**Action:** Clerk to accept the quote and ask for the unrepairable bench to be removed as soon as possible.

### CCTV for the Play Area

8.5 The installation of the CCTV camera would be followed up after the new chair had been appointed for the Village

**Action:** Cllrs Williams to take forward with the Clerk in due course.

### The Pond

8.6 There was no report.

### Bus Shelter Book Exchange

8.7 NPC **resolved** to proceed with the project as follows:

- roof of redundant bus shelter to be removed and disposed of by TES
- bus shelter structure to be dismantled by volunteers, leaving the base in situ
- new wood structure to be built for the book exchange.

8.8 In response to a question, the Chair confirmed NPC would be consulted about the design of the new structure.

**Action:** Cllr Williams to take forward with support from the Clerk.

## Nash Parish Council (NPC)

### The Old Chapel Graveyard

- 8.9 Cllr Carter explained a work group was being arranged to tidy the graveyard and restore the boundary. The next step would be to establish whether anyone was willing to undertake the grass cutting on a voluntary or low cost basis. Cllr Carter undertook to provide a further update at the next meeting.

### Any Other Matters Around the Village

- 8.10 The Chair reported the Elmer Trust had offered to provide funding towards the planting of mature trees on the bank on the right of the Winslow Road entering the village and referred back to the earlier wild flower suggestion (minute 51 (b) refers).
- 8.11 Cllr York reminded NPC that the viability of planting of mature trees had been fully explored relatively recently and rejected because of both the cost of the mature trees and the required watering contract.
- 8.12 NPC **resolved** not to make any changes to the Winslow Road bank.

## 9 Buckinghamshire Council

- 9.1 Cllr Sir Beville Stanier talked about the recent approval of the VALP<sup>3</sup> and mentioned his concerns about the proposed local developments which would inevitably further increase traffic on the already overcrowded A421.

## 10 Winslow and Villages Community Board (W&VCB)

- 10.1 Cllr Sir Beville Stanier mentioned his appointment as Vice Chair to W&VCB. In response to a question, he said the deadline for funding applications was the end of September. The next meeting of W&VCB was on 14 October 2021.

## 11 North Bucks Parishes Planning Consortium (NBPPC)

- 11.1 Cllr Carter reported NBPPC was keen to encourage all consortium members to write to Greg Smith MP to ask him to oppose the Cambridge- Oxford Arc in the House of Commons. NPC **resolved** to write to Greg Smith MP.

**Action:** Cllrs Williams to take forward.

## 12 Urgent Matters for Report and/or the Next Agenda

- 12.1 No urgent matters were raised.

## 13 Future Meetings

- 13.1 The schedule of future meetings was currently as follows:

- Thursday 18 November 2021, at 7.30pm, in Nash Village Hall
- Thursday 6 January 2022, at 7.30pm, in Nash Village Hall
- Thursday 17 March 2022, at 7.30pm, in Nash Village Hall.

- 13.2 The January 2022 meeting was likely to be rescheduled for later in that month – confirmation would be provided at the next meeting.

**Action:** If the January meeting needed to be changed, Clerk to consult and report to the November meeting.

**Meeting closed at:** 8.39pm.

**Chair's signature:** .....

**Date:** .....

<sup>3</sup> Vale of Aylesbury Local Plan.